EMBASSY OF INDIA
Kinshasa

TENDER NO. KIN/586/1/2021

EXTENSION OF DATE FOR INVITATION OF LIMITED TENDER DOCUMENT FOR SENDING SEA CARGO OF USED PERSONAL EFFECTS OF SH. DEBASIS DAS, A DIPLOMATCI OFFICER OF THE EMBASSY FROM RESIDENCE AT AV GOMBE 4447, C/GOMBE KINSHASA TO EMBASSY OF INDIA, WASHINGTON DC (2107 Massachusetts Avenue, NW Washington, DC 20008, USA)

LAST DATE FOR SUBMISSION OF BIDS
27.08.2025

Opening of Technical bids
28.08.2025
Opening of Financial bids
29.08.2025
AT

Embassy of India, Kinshasa

18-B, Avenue Batetela, C/Gombe, Kinshasa(DRC)

Contact No. +243 971000490/491

+243 890024315

Email : admn.kinshasa@mea.gov.in

infoindembkin@gmail.com

Embassy of India
Kinshasa

Dear Sir/Madam,

The used personal effects and household goods belonging to Mr. DEBASIS DAS, a Diplomatic Officer of the Embassy of India, Kinshasa are to be packed and forwarded to the Embassy of India Washington DC (2107 Massachusetts Avenue, NW Washington, DC 20008) **by sea** on **door-to-door** basis. The Embassy's liability for packing and forwarding is **upto a maximum of 4550 kg** with **single container (20 ft)** and insurance of (personal effects is limited to goods value of USD 1700/-). Additional insurance charges, if any, will be born by the Officer himself. It may be noted that the sea passage to be booked on **door-to-door** basis **from Kinshasa upto his residence in Washington DC**.

You are requested to inspect the household and personal effects of Mr. DEBASIS DAS at his residence (Address: Av Gombe 4447, C/Gombe, Kinshasa, in front of Ecol Belj) with prior appointment and submit the estimated charges for packing, forwarding, handling charges and insurance for the above works in **sealed cover**. Please contact at the telephone numbers +243 971000490/491 or +243 890024315, email : admn.kinshasa@mea.gov.in and infoindem-bkin@gmail.com to fix appointment and any other queries.

Eligibility (Compulsory Pre-Qualification)

A. Bidding company should be registered company with DRC Govt and have a minimum of five years of overall experience in providing packing and transportation of goods internation- ally from Kinshasa. It should provide certification and registration documents provided by the local Govt.

B. The company should have proven expertise in the field of packing and transportation of goods and should have also provided services to govt./semi govt./ autonomous body/ UN Organization / High Commission/Embassy/Consulate, etc. Proof in respect of services provided to such agencies must be provided in the form of copy of contracts, work order etc.

Tender is invited in two parts i.e. (i) Technical Bid and (ii) Financial Bid. Bids are to be deposited to Embassy of India, Kinshasa at 18-B, Avenue Batetela, C/Gombe, Kinshasa , in sealed envelopes. Technical bids should include the company profile, certification and other relevant documents. The financial bids will specify all charges like the packing, forwarding, handling charges. Both the technical bid and financial bid envelopes should be sealed separately and clearly marked as "Envelope no. 1 - Technical Bid" and "Envelope no. 2 - Financial Bid". Both the sealed envelopes should be placed in a third larger envelope clearly mentioning "**Technical and Financial Bid for packing and transportation of personal effects for Embassy of India**" and a**ddressed to "Head of Chancery" Embassy of India, Kinshasa, DRC**, latest by **27.08.2025 by 1600 hrs.**

The Embassy will not be responsible for any delay in receipt of bids or missing of bids while in transit/post. Bids received by email/ fax will be rejected out-rightly.